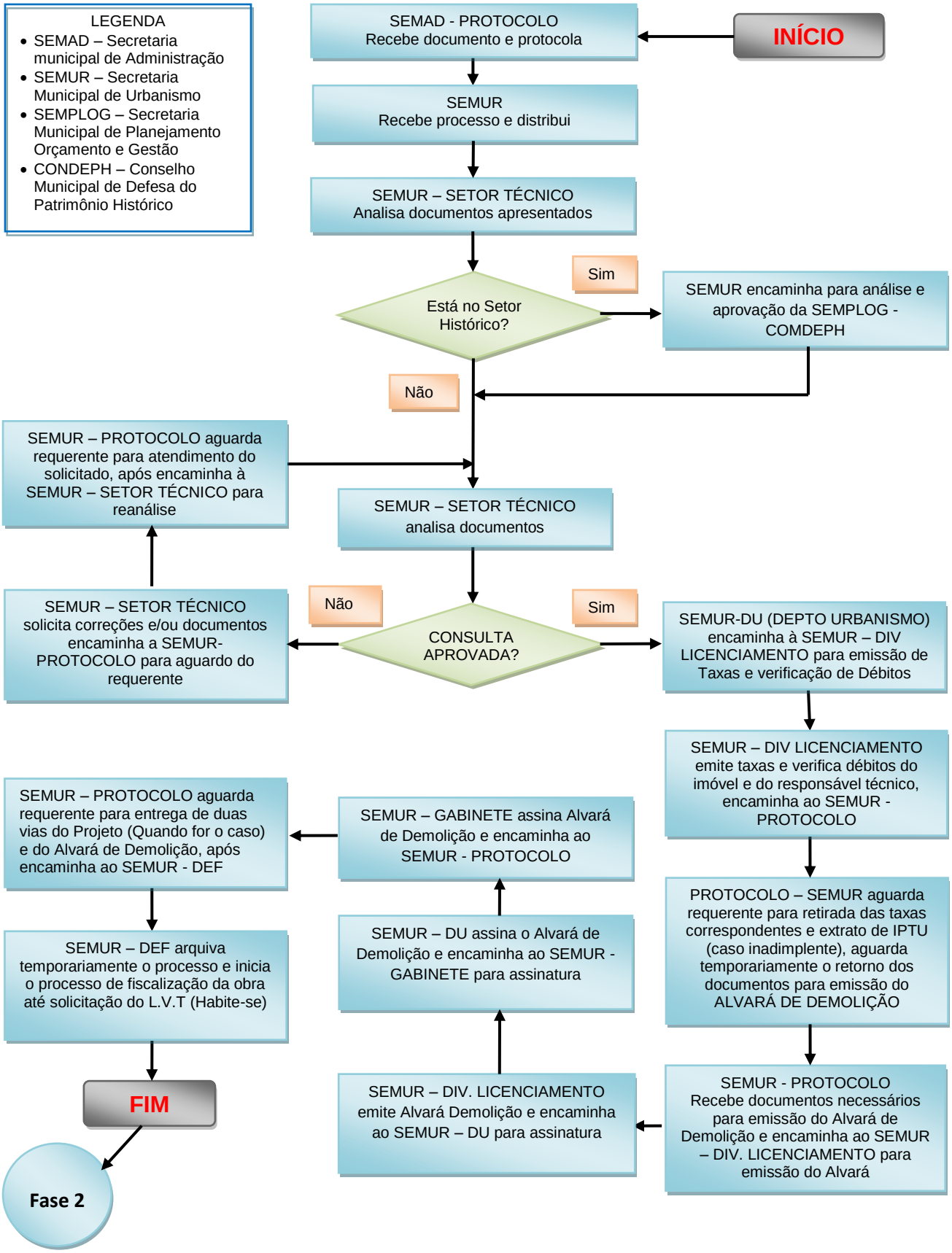FLUXOGRAMA – Fase 1 - Emissão de Alvará